



# HMR INSTITUTE OF TECHNOLOGY & MANAGEMENT

Hamidpur, Delhi-110036

(An ISO 9001: 2008 certified, AICTE approved & GGSIP University affiliated institute)

E-mail: [hmritmdirector@gmail.com](mailto:hmritmdirector@gmail.com), Phone: - 27724115-18

Date :- 18/08/2020

## Student Grievance Redressal Committee(SGRC)

A.S. 2020-21

S. No.	Faculty Name	Designation	Mobile No.
1	Dr. V.C. Pandey (Director)	Convener	9811335451
2	Dr. Mohd. Izhar (Associate Prof.)	Member	9873657504
3	Dr. Kuldeep Panwar(Assistant Prof.)	Member	8700260599
4	Dr. S.S. Tomar (Medical Consultant )	Member	9250099207
5	Ms. Heena Lal (Head, T&P.)	Member	9899849019
6	Dr. Taruna Sharma (Associate Prof.)	Member	9899405053
7	Jaya Gupta 41713303118	Student Representative	9717652146
8	Vishwajit Verma 00596504917	Student Representative	8881481117

CC:-

Notice Board

HOD's

Website

Canteen

Admin

  
Dr. V.C. Pandey  
Director

**HMR INSTITUTE OF TECHNOLOGY & MANAGEMENT**

**Hamidpur, Delhi-110036**

(An ISO 9001: 2008 certified, AICTE approved & GGSIP University affiliated institute)

**E-mail:** [hmritmdirector@gmail.com](mailto:hmritmdirector@gmail.com), Phone: - 27724115-18

---

**Date :- 18/08/2020**

**OMBUDSPERSON**

**A.S. 2020-21**

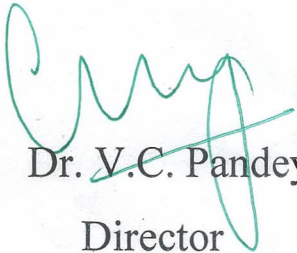
After the decision of **SGRC** if the students want to make further appeal, they may approach the appointed ombudsperson given below

Dr. Shalini Gupta

Dy. Director

E-mail:- [Shalini.hmritm@gmail.com](mailto:Shalini.hmritm@gmail.com)

Phone:- 01127724115-18

  
Dr. V.C. Pandey  
Director



**GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY**  
**SECTOR 16-C, DWARKA, NEW DELHI -110 078**

F. No. GGSIPU/Registrar/Misc./2020/20

Dated: 28.01.2020

**ORDER**

The Hon'ble Vice Chancellor, Guru Gobind Singh Indraprastha University is pleased to re-constitute a Committee consisting of the following to look into the grievances of the students of Guru Gobind Singh Indraprastha University, Delhi:

<b>Prof. Vaishali Singh</b> University School of Basic & Applied Sciences, GGSIPU	Chairperson
<b>Prof. Manpreet Kaur Kang</b> Director, Students Welfare	Member
<b>Professor Kanwal D P Singh</b> University School of Law and Legal Studies, GGSIPU	Member
<b>Ms. Sunita Shiva</b> Joint Registrar (Affiliation) GGSIPU	Member
<b>Ms. Barkha Singh</b> M.Tech. (Second Year), USBAS	Students Representative Member
<b>Mr. Vishwanah Yadav</b> B.Tech. (Final Year), USBT	Students Representative Member
<b>Dr. Vijay Kumar</b> Deputy Registrar (Purchase), GGSIPU	Convener

This issues with the approval of the Competent Authority.

*Ravi Dadhich*  
**(RAVI DADHICH)**  
Registrar

**Copy to:**

1. All Committee members
2. All Deans/Directors, GGS IP University
3. All branch Incharges, GGS IP University
4. Head, UITs-to upload the notice on the University Website
5. AR to Vice Chancellor
6. Guard File

dr

**GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY**  
SECTOR 14/C, DWARKA, NEW DELHI - 110078

GGSIPU/2017-18/ 1039/444

Dated: 18/7/17

The Director/Principal  
All Affiliated Colleges/Institutions of the GGS Indraprastha University

**Subject: Advisory under Clause 3(II)(d) of Statute 24 of the University.**

Dear Sir/Madam,

The following advisory is hereby issued under Clause 3(II)(d) of Statute 24 to all affiliated colleges and institutions for compliance and necessary action forthwith:

- a. The teachers and authorities of the Institution should maintain cordial, warm and confidence building relationship with the students in terms of Ordinance No. 32 of the Guru Gobind Singh Indraprastha University Act No. 09 of 1998. The Institution may also keep watch on such teachers and members of administration who are unable to build up such cordial and respectful relationship with students and appropriate remedial measures in the nature of counselling and short term training may be advised.
- b. Every letter /representation/e-mail in the nature of appeal by students should be attended with reformatory approach and sympathetic consideration. The Institute should inform the parents of the students by writing the letter intimating the shortage of attendance, which should be sent by speed post / registered post. The parents may also be informed by e-mail or telephonically about such cases.
- c. Institutions should be absolutely transparent in taking the decision on detention of students so as to avoid any suspicion of whimsical or selective action. The detention list should be displayed at least 10 working days before the commencement of the examination.
- d. Every Institution should constitute 'Students' Grievance Redressal and Welfare Office'. It should be empowered to receive grievances from students, consider and address them within the framework of the prevailing rules and regulations with the perspectives of the welfare of the students. Such Committee constituted at the level of every college should be publicised and directed to regularly engage in welfare activities of the students, so as to gain the confidence of the students in its effectiveness and genuineness. Such College/Institution level Committee should be federated with the Directorate of Students' Welfare of the University which may supervise and advise

c. *Jain*  
Page 1 of 2

c/n

them, actively engage them and assist them in redressing the grievances of the students from time to time.

- e. Any issue relating to arbitrary action, personal vendetta or personal grudges against students by any teacher / authority of the Institute should be earnestly looked into by 'Students' Grievance Redressal and Welfare Office' and it should be brought to the notice of Principal / Director of the Institute. If the issues are not resolved at the level of concerned college, the student should be advised to approach the Grievance Redressal Mechanism at the level of the University which shall act as the appellate mechanism.
- f. The University level Grievance Redressal Mechanism for the students, parents, faculty etc, related to affiliated colleges has been constituted and communicated to all concerned vide University letter ref. GGSIPU/Aff/Notification/180-L dated 11.01.2013. All the grievances, communications to the University level Grievance Redressal Mechanism should be addressed to the Convener of the Committee Dr. Neelima Markandey, Affiliation Branch, Administrative Block, Guru Gobind Singh Indraprastha University, Sector 16-C, Dwarka, Delhi 110078.

This issue with the approval of the competent authority.

C. Arvind  
17-7-17  
(C. Arvind)  
Registrar

Copy to:

1. All the Directors/Principals of the affiliated colleges/institutions affiliated to GGS IP University
2. Members of the University Level Grievance Redressal Committee
3. All Deans, University Schools of Studies
4. Controller of Examinations
5. Director, Students' Welfare
6. Director, Academic Affairs
7. Dr. Neelima Markandey, Convener, Grievance Redressal Committee
8. AR to Hon'ble Vice Chancellor, GGS IP University
9. AR to Pro Vice Chancellor, GGS IP University
10. AR to Registrar, GGS IP University